

## Hokkaido University President's Fellowship

—2018 Application Guidelines—

Hokkaido University is seeking applicants for Hokkaido University President's Fellowship, for prospective international students seeking master's, professional, or doctoral degrees that plan to enroll in October 2018. Applicants must possess an excellent academic record as well as a strong interest in Hokkaido University and Japanese culture.

### 1 Eligibility Requirements

(1) Applicants must be current or alumni students of universities that have concluded Inter-University Exchange Agreements and a Memorandum of Understanding on Student Exchange with Hokkaido University. Students who are already enrolled at Hokkaido University **can not** apply for this scholarship. Applicants must be self-supporting, without other scholarships or fellowships when enrolling in Hokkaido University.

(2) Applicants must possess a GPA that is in the top 25% of their class or an equivalent level at their home university (Applicants who possess equivalent GPA levels must be certified by the president of their home university).

### 2 Amount

(1) Regularly enrolled students: Approximately 2,300,000 yen for the 1<sup>st</sup> year (apx. 1,800,000 from the 2<sup>nd</sup> year) which includes examination fees, enrollment fees, course fees (exempted), and the monthly stipend.

\* Non-regular students (research students): for details on the amount, see page 4, **Appendix: Monthly Benefits**.

Monthly stipend: 100,000 yen.

In addition to the monthly stipend, 220,000 yen (70,000 yen for research students) is paid in the month of enrollment with an additional 35,000 yen the following April and October (for details on the monthly stipend, see page 4, **Appendix: Monthly Benefits**) to cover the Fellowship recipient's travel expenses (when coming to Japan and returning to their home country at the completion of their studies) and material's fees for texts and miscellaneous expenses.

#### (2) Other

Students are eligible to live in the University dormitory during the benefit period.

### 3 Length of the Fellowship

Fellowships are awarded for the periods below. Note that the length of the Fellowship will not be extended where students who enroll initially in a master's course then decide to pursue further studies.

(1) Master's Degree: Maximum of 2 years

(2) Professional Degree (Accounting and Public Policy): Maximum of 2 years

(3) Professional Degree (Law): Maximum of 3 years

(4) Doctoral Degree: Maximum of 3 years

(5) Doctoral Degree in Medicine, Dentistry, Veterinary Medicine, or Clinical Pharmacy: Maximum of 4 years

\* For research students before enrolling in any of the above (1)~(5): Maximum of 6 months

#### 4 Number of Fellowships

October 2018 enrollment: 6 students

#### 5 Application Period

November 2<sup>nd</sup>, 2017 – January 12<sup>th</sup>, 2018

#### 6 Required Documents

- (1) A completed Application for Hokkaido University President's Fellowship (Form 1).

Before submitting the application, please make sure to contact your prospective advisor directly and consult with them concerning the topic and plan of your research.

- (2) Consent letter written by your prospective supervisor (no set form).

- (3) Official Transcripts

For a doctoral degree, both undergraduate and graduate transcripts must be submitted.

- (4) A letter of recommendation from an advisor at your university (no set form).

- (5) Official candidacy announcement from your university's president to the President of Hokkaido University (no set form).

#### 7 How to Apply

- (1) Applicants must submit the above documents to their university.

- (2) Each affiliated University must select ONE candidate, and send the required documents to Hokkaido University within the application period.

\* Applications sent directly from the applicant will not be accepted.

\* Please note that submitted documents will not be returned.

\* In case of any change on the applicant's status, please be sure to inform us through the affiliated University as soon as possible.

#### 8 Address for Applications

Kita 15 Nishi8, Kita-ku, Sapporo, Hokkaido, 060-0815, Japan

International Affairs Department

Division of International Students

Attn: MIYAKE Yumi (Ms.)

Email: rkouryu@oia.hokudai.ac.jp

#### 9 Selection Criteria

Hokkaido University will review the documents submitted and select candidates based on the criteria below:

- (1) Suitability of field of study and study program
- (2) Excellence of transcripts
- (3) Letter of recommendation
- (4) Strong interest in Hokkaido University

The University may request further information or an interview during the screening process

## 10 Notification of Award

Results of the selection process will be forwarded in writing to the affiliated universities.

## 11 Entrance Examination and Final Decision of Awards

- (1) Candidates selected for President's Fellowship must pass the entrance examinations and complete enrollment procedures within the designated period.
- (2) On completion of the above procedures, the award of President's Fellowship will be confirmed.

## 12 Responsibilities of Fellowship Recipients

- (1) To receive the Fellowship, recipients must confirm their attendance at Hokkaido University by presenting themselves at their departmental administrative office by the 5<sup>th</sup> day of each month.
- (2) Fellowship recipients must consult with their supervisors and write a Fellowship Study Plan (Form 2) within two weeks of the beginning of each semester. The form must be submitted to the Executive Director of the Institute for International Collaboration.
- (3) Fellowship recipients must report on the progress of their study and research.
- (4) Fellowship recipients must actively participate in the following activities as long as they do not interfere with their studies and research:
  - A) Contribute newsletter articles
  - B) Assist University visitors from overseas
  - C) Make a presentation in Events organized by the Institute for International Collaboration and participate in any other activities required organized by the Institute for International Collaboration

## 13 Suspension of Fellowships

Fellowships will be terminated by the University in the following cases:

- (1) If the Fellowship recipient does not complete enrollment procedures
- (2) If the Fellowship recipient is expelled from the University under Article 20 of the *General Rules of Graduate Schools of Hokkaido University* (March 17,1954, HU Doc No.3; hereinafter referred to as *General Rules of Graduate Schools*)
- (3) If the Fellowship recipient is disciplined under Article 26 of the *General Rules of Graduate Schools*
- (4) If the Fellowship recipient is reprimanded under Article 6(3) (est. March 27, 2006) of the regulations concerning disciplinary action for students of Hokkaido University
- (5) If the Fellowship recipient has completed their course of study as stipulated in Article 22(1),(2), (4), Article 23, and Article 23-2(2) of the *General Rules of Graduate Schools*
- (6) If the Fellowship recipient is unable to complete their studies within the designated time frame for their course of study
- (7) If the Fellowship recipient who first enrolled as a research student is unable to enroll in graduate school within the designated timeframe of the Fellowship
- (8) If the Fellowship recipient temporarily withdraws from the University. Should the recipient wish to return to the University, payment of the Fellowship may be resumed, starting from the month following the recipient's return; however, the length of the Fellowship (No.3, Length of Fellowships) will not be extended.

Appendix : Monthly Benefits

1. For students entering graduate school (Master's or Doctoral Degree) in October 2018.

[1<sup>st</sup> year] apx. 2,300,000 yen / year

[2<sup>nd</sup> year onwards] apx. 1,800,000 yen / year

(Incl. exemption from examination, enrollment, and course fees amounting to 847,800 yen)

(Incl. course fees amounting to 535,800 yen)

Monthly stipends: as below:

MONTH	BENEFITS
October	320,000 yen
November	100,000 yen
December	100,000 yen
January	100,000 yen
February	100,000 yen
March	100,000 yen
April	135,000 yen
May	100,000 yen
June	100,000 yen
July	100,000 yen
August	100,000 yen
September	100,000 yen

Monthly stipends: as below:

MONTH	BENEFITS
October	135,000 yen
November	100,000 yen
December	100,000 yen
January	100,000 yen
February	100,000 yen
March	100,000 yen
April	135,000 yen
May	100,000 yen
June	100,000 yen
July	100,000 yen
August	100,000 yen
September	100,000 yen

2. For students enrolling as research students in October 2018 and entering graduate school (Master's Degree or Doctoral Degree) in April 2019.

[1<sup>st</sup> year] apx. 2,240,000 yen / year

[2<sup>nd</sup> year onwards] apx. 1,800,000 yen / year

(Incl. exemption from examination, enrollment, and course fees amounting to 852,500 yen)

(Incl. course fees amounting to 535,800 yen)

Monthly stipends: as below:

MONTH	BENEFITS
October	170,000 yen
November	100,000 yen
December	100,000 yen
January	100,000 yen
February	100,000 yen
March	100,000 yen
April	220,000 yen
May	100,000 yen
June	100,000 yen
July	100,000 yen
August	100,000 yen
September	100,000 yen

Enroll as a research student

Enter graduate school

Monthly stipends: as below:

MONTH	BENEFITS
October	135,000 yen
November	100,000 yen
December	100,000 yen
January	100,000 yen
February	100,000 yen
March	100,000 yen
April	135,000 yen
May	100,000 yen
June	100,000 yen
July	100,000 yen
August	100,000 yen
September	100,000 yen